

# Why Become an EDUStaff Substitute Teacher?

## Who is EDUStaff?

EDUStaff is an educational staffing company who specializes in providing substitute teachers and other employment classes to our partnering school districts. Founded in 2010, EDUStaff has quickly become known in the educational community as providing outstanding customer service to both our partnering districts and our external employees, the substitute teachers.

EDUStaff partners with a number of school districts across the State of Michigan. To find if we partner with a school district close to you please visit our website of [www.EDUStaff.org](http://www.EDUStaff.org) and click on "Districts We Serve" or call our office at 877.974.6338.

## Benefits of Substitute Teaching

Substitute teaching while still in school provides a number of beneficial perks including:

- Flexible schedule to accept assignments when you want.
- Get paid during student teaching.
  - *Please note: college or university can limit the number of times a student teacher can sub for their cooperating/mentor teacher.*
- Become an EDUStaff employee ahead of graduation.
- Easy transition upon completing State of Michigan requirements to add additional districts to sub within.

## How to Apply

- 1) Log on to [www.EDUStaff.org](http://www.EDUStaff.org).
- 2) Complete the online application including State of Michigan mandated Global Compliance Network (GCN) training modules.
- 3) Select an Applicant Meeting to attend at a local district or ISD.
  - Here you will turn in your application, two forms of ID and official college transcripts as well as learn how to become a successful substitute teacher.

## Substitute Teacher Requirements

Per State of Michigan law, the below requirement outline how to become a substitute teacher:

- Anyone working in a K-12 setting must pass a fingerprinting criminal history background check per Michigan Compiled Laws 380.1230. The cost to the employee is normally between \$60 - \$75, however these prints will not expire as long as you continue to work within a Michigan public school each semester.
- Submission of official undergraduate transcript from a four year accredited college or university showing 90+ semester credit hours *AND* a minimum of a 2.00 GPA\*.
- The official undergraduate credits must be on one transcript.
- Michigan law also requires that all substitute teachers have a permit or a Michigan Teaching Certificate. The school district will request a substitute teaching permit on your behalf each year; the cost to the uncertified sub is a \$45 annual fee\*.
- Upon earning your Michigan Teaching Certificate, you can submit a copy to EDUStaff to forgo future permit fees and be eligible for a pay increase in the school districts who have elected to pay more for certified teachers. Also, you will then be eligible for long term substitute teaching assignments.

*\*No educational requirements or permits are required to become a classroom aide or paraprofessional; this is also another great way to get in front of your future potential employer, the school district.*



# Excellence in Educational Staffing



 **EDUStaff**

Phone: 877.974.6338  
Web: EDUStaff.org  
Email: Contact@EDUStaff.org  
Fax: 877.974.6339

Office: 3330 Broadmoor Ave SE  
Suite A  
Grand Rapids, MI 49512

 **EDUStaff**  
*Innovative Substitute Staffing Solutions for a Better Classroom*

## Benefits of Substitute Teaching

